

## **Request for Proposals**

### **PUTTER UP DAYTON MINI-GOLF**

Dayton, Ohio

*A creative art and technology mini-golf hole design and production competition*

**Organized by: The Collaboratory, in partnership with: Dayton Tech Guide, Dayton Visual Arts Center and Make It Dayton**

Location: The Collaboratory, 33 N. Main Street, Dayton, P.O. Box 10506, Dayton, Ohio 45402 (on Courthouse Square)

The Collaboratory—the operating arm of Involvement Advocacy, a 501(c)3 non-profit—is a civic innovation lab and home to a portfolio of imaginative, cross-pollinating, community building initiatives that unleash the potential of the region’s people, organizations and physical assets in order to foster new economic, civic and creative capital.

#### **Key Dates:**

Pre-entry information meeting #1: Monday, August 1, 2016

Pre-entry information meeting #2: Monday, August 22, 2016

**Entry Deadline: September 30, 2016**

Jury award notification: November 1, 2016

Stipend distribution: \$1000 per team. \$500 at outset and \$500 upon hole completion

Construction installation deadline: April 15, 2017

Deconstruction date: November 15, 2017

#### **Entry Fee:**

#### **Eligibility:**

Open to Artist/Technologist-Maker teams of 2-8 people. Team leaders must live in the Dayton metropolitan region. Teams must include at least one artist leader and one technology/maker leader. Maximum team size is 8 people.

1 - Artist leaders can include such professions as visual artists, sculptors, architects, graphic designers, interior designers, industrial designers similar allied design professions, etc.

2 - Technologist-Maker leaders can include such members as engineers, mechanical designers, scientists, electrical designers, code specialists, maker space enthusiasts, etc.

3 - Additional team members may be anyone including high school students.

Teams can submit more than one proposal. Team members can serve on more than one team.

#### **Our Jury:**

A diverse team of art/technology thought leaders. The jury’s prime objective to is to enable 18 creative teams to design and construct 18 mini-golf holes.

#### **Judging Criteria:**

- 1) Must meet hole criteria – Pass/Fail
- 2) Imaginative use of art and technology together to create a mini-golf hole - Subjective

- 3) Feasibility. The project team must demonstrate the ability to deliver on their promise - Subjective

**Awards:**

18 team cash awards of \$1000 will be distributed for the purchase of materials and services to construct their mini-golf hole. Two disbursements of \$500 each will occur, once at the beginning of the project and once upon delivery and acceptance of the golf hole on site. Each team will be responsible for maintaining records of purchases for reporting. The first \$500 is intended for material and fabrication purchases. The second \$500 is intended as a stipend for distribution among team members as agreed upon by the team leaders. Records of distribution are required. Team members are allowed to solicit or personally provide additional financial or material contributions or fabrication services as part of their team effort. Team sponsors may have a nominal but modest area of logo or text identification on the projects they help sponsor.

**Mini-golf Hole Criteria:**

- 1) Each hole shall be sized between 100 and 200 square ft. in plan size.
- 2) Maximum height of any element is 6 ft.
- 3) They must be designed and constructed to normal safety standards (no sharp edges, no sharp points, steep drops, etc.).
- 4) The holes must be handicap accessible and meet ADA standards
- 5) The golf course will be outdoors, subject to extreme weather conditions and must be durable enough to safely survive 9 months.
- 6) The course location will be at a "to be determined" site in Downtown Dayton.
- 7) Proposals must identify the need for electricity if required (20 amp max).
- 8) Must follow OSHA standards during construction of equipment.

**Proposal Specifications:**

**The DEADLINE for online submittal is: 11:59pm, September 30, 2016**

Teams must submit the following for each proposal:

- 1) Resume for each of the team leaders.
- 2) List of all team members.
- 3) Preliminary sketches or photographs in pdf format. (10 pages maximum)
  - a. Plan and elevation views with dimensions.
  - b. Perspective sketches or model photographs. Indicate proposed colors.
  - c. Details as needed to convey the idea
- 4) One page project description explaining the concept, proposed materials, hole operations and team process for creating the golf hole.
- 5) Submit via .pdf either through flash drive to the Collaboratory or via e-mail to PutterUpDayton@gmail.com

**Publicity:**

The Collaboratory reserves the right to photograph and video all aspects of the project for web use and publicity purposes. The Collaboratory reserves the right to use all digital images submitted for jurying and publicity of the project including but not limited to email, web use and social media.

**Acceptance:** Accepted Teams must sign an agreement promising delivery on time and releasing the Collaboratory and all partners from liability.